

**Designation:** Research Associate; **Last date for submission of applications:** 12<sup>th</sup> January, 2015

**Location:** New Delhi

**About ADR:** Association for Democratic Reforms (ADR) was founded in 1999 by a group of professors from IIM-Ahmedabad. The organisation is part of a nationwide campaign called National Election Watch (NEW) which comprises of more than 1200 NGOs and other citizen led organizations working on electoral reforms, improving democracy and governance in India. ADR has two main programs, namely Election Watch and Political Party Watch. It also runs a helpline for people to get information regarding their elected representatives and election candidates.

**About the opportunity:** This is for those professionals who are keen to contribute towards the social sector. The researcher position gives the professionals a chance to contribute towards strengthening democracy and governance in India by using their various skills. It also provides ample opportunities to participate in various electoral and political reform campaigns including optional field trips.

The candidate should ideally have a 4-5 years of experience in the social sector related to electoral and political reforms in order to understand and research on issues which could aid in ADR's mission towards decriminalization of politics and ushering in transparency in the political system.

**Desired Candidate Profile:**

- Work experience of a minimum of 4-5 years in a related field
- Strong interest in electoral and political issues
- Excellent analytical, research and writing skills
- Experience in interpreting and analysing huge volumes of data and prepare reports
- Experience in networking with stakeholders/ collaborators
- Good communication and interpersonal skills
- Ability to come up to speed quickly

**Main job responsibilities:**

- Research papers, reports, articles on areas of ADR's interests:
  - Analysis of electoral data for preparation of reports and work papers
  - Monitoring various activities of political parties w.r.t internal democracy, transparency and accountability
  - Use of RTI tool to collect data on political and electoral issues and follow it up with reports
- Media Watch:
  - Proactively engage with the media to ensure maximum dissemination of research reports
  - Organise and co-ordinate press releases and press-conferences

**Qualification:** Postgraduate or a Graduate Professional with 4-5 years of experience in the social sector.

**Contact:** Please mail your updated CV to [hiring@adrindia.org](mailto:hiring@adrindia.org) with 'Research Associate' in the subject line.