

**ASSOCIATION FOR DEMOCRATIC REFORMS
(FOREIGN EXCHANGE ACCOUNT)**

BALANCE SHEET AS ON 31ST MARCH, 2020

LIABILITIES	AMOUNT (Rs.)	AMOUNT (Rs.)	ASSETS	AMOUNT (Rs.)	AMOUNT (Rs.)
Capital Account			Fixed Assots(At Cost)		
Reserves & Surplus			Computer Equipments-Ford-Opening		5,89,558.00
Fixed Asset Fund(Ford)	13,24,886.00				
Fixed Asset Fund(Hivos)	6,09,867.00		Furniture & Fixtures-Ford- Opening		2,68,485.00
Fixed Asset Fund(ADR)	10,62,493.00	29,97,246.00	Office Equipments-Ford- Opening		4,66,843.00
Depreciation Fund			Computer Equipments-Hivos-Opening		3,43,724.00
Computer	16,54,193.00				
Electrical Fittings	803.00		Furniture & Fixtures-Hivos- Opening	1,24,432.00	
Furniture	1,57,663.00		Less: Sale/written off during the year	(2,475.00)	1,21,957.00
Office Equipment	3,44,780.00	21,57,439.00			
Grants :-			Office Equipments-Hivos- Opening	2,96,436.00	
Omidyar Network- Opening	81,57,207.02		Less: Sale/written off during the year	(1,52,250.00)	1,44,186.00
Less: Utilised during the year	(81,57,207.02)	-			
			Computer Equipments-ADR-Opening	9,93,986.00	
Ford Foundation- Opening	30,56,174.98		Add: Addition during the year	19,081.00	10,13,067.00
Less: Utilised during the year	(30,56,174.98)	-			
Liabilities :			Furniture & Fixtures-ADR- Opneing	10,648.00	10,648.00
Provision for Expenses	588.82		Office Equipments-ADR- Opening	77,473.00	
Sundry Creditors	53,724.00	54,312.82	Less: Sale/written off during the year	(41,980.00)	35,493.00
			Electrical Fittings-ADR- Opening		3,285.00
			Investments		
			HDFC Bank-Fixed Deposit		35,373.72
			Loans & Advances		
			Prepaid Exp		5,403.00
			Programmatic Advance		-
			TDS Receivable Old years	4,54,750.37	
			Less : Refund received during the year	(2,54,127.39)	
			Add:TDS Receivable FY19-20	42,695.99	2,43,318.97
			Cash And Bank Balances-		
			IndusInd Bank A/c 200001239243	58,403.06	
			Hdfc Bank Utilisation -16651450000028	505.49	
			Cash in hand	550.00	59,458.55
			Income and expenditure Account :		
			Balance as per last Balance Sheet	(65,67,202.18)	
			Add: Transferred from Fixed Asset Fund	(1,96,705.00)	
			Less : Excess of Expenditure over Income		
			As per Income & Expenditure A/c.	86,32,104.76	18,68,197.58
Total		52,08,997.82	Total		52,08,997.82

For Mihir Mehta & Co.
Chartered Accountants

Mihir Mehta

Mihir Mehta
Proprietor
M.No : 45370
Place : Ahmedabad
Date : 24/11/2020



For and on behalf of Board of Trustees of
Association for Democratic Reforms

S. Trilochan Sastri
Trustee/s

Place : New Delhi
Date :

ASSOCIATION FOR DEMOCRATIC REFORMS FOREIGN EXCHANGE ACCOUNT INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2020					
EXPENDITURE	AMOUNT Rs.	AMOUNT Rs.	INCOME	AMOUNT Rs.	AMOUNT Rs.
To Administrative Expenses			By Grant Utilisation		
Staff Salary & Benefits			Grant Utilised - Omidyar Network	81,57,207.02	112,13,382.00
Salary Exp	24,37,888.00		Grant Utilised - Ford Foundation	30,56,174.98	
Staff Health Insurance Exp	20,142.00		By Interest on Bank Deposits		
Staff Personal Accidental Insurance Exp	33,470.00		Interest on FDRs-HDFC Bank	4,24,290.21	4,24,341.21
Staff Term Insurance Exp	24,742.00		Saving Bank Interest	51.00	
Staff Recruitment/Training/Capacity Building	19,393.00		By Excess of Expenditure over Income		88,32,104.78
Employer's Contribution to Provident Fund Exp	4,57,003.00				
PF Admin Charges Exp	35,393.00				
Staff Welfare Exp	17,144.00	3045173.00			
Bank Charges	902.74				
Books & Periodicals Exp	33599.00				
Computer Exp	77494.00				
Electricity Exp	330.00				
Entertainment Exp	6370.00				
Insurance-Fixed Assets Exp	10208.00				
Internet Exp	5303.00				
Legal & Professional Fees Exp	102042.00				
Office General Administrative Exp	266725.00				
Office Rent Exp	924077.73				
Stationery & Printing Exp	85818.00				
Telephone Exp	7692.00				
Travel & Conveyance Exp-Others	31732.00	15,52,291.47			
To Depreciation					
Depreciation on Computer/printer	194768.00				
Depreciation on Electrical Fittings	276.00				
Depreciation on Furniture & Fixtures	27179.00				
Depreciation on Office Equipments	63607.00				
Income Applied to Fixed Assets	19081.00				
Profit/Loss on Sale/Write of Old Assets	41652.00	3,46,563.00			
To Election Watch Activities Exp					
Staff Salary & Benefits					
Salary Exp - Projects	66,94,223.00				
Staff Health Insurance-Projects	41,744.00				
Staff Term Insurance-Projects	89,656.00	68,25,623.00			
Accommodation to Participants/Resource Person Exp	578.00				
All India Voter Survey Exp	4949540.00				
Annual National Conference Exp 2019-Lucknow	66150.00				
Communication & Courier Exp	100081.84				
Data Entry & Job Work Exp	922057.00				
Documentation & Copying Exp	9174.00				
Food/Per Diem-Participants & Resource Person Exp	2628.00				
Grant Exp-Loksabha Election-U.P.	894045.00				
Grant Exp-Loksabha Election-Jharkhand Exp	233577.00				
Grant Exp-Loksabha Election-West Bengal	400000.00				
Grant Exp-Odisha Loksabha Election/MLA Election	350000.00				
Honorarium-Resource Person	115000.00				
Publication & Dissemination Exp	150486.66				
Stipend & Apprenticeship Exp	47100.00				
Travel & Conveyance Exp - Participants	138080.00				
Venue/Workshop/Conference Exp	30020.00				
Voting Awareness Program Exp.	91560.00	85,00,177.50			
		202,69,827.97	Total		202,69,827.97

For Mihir Mehta & Co.
Chartered Accountants

Mihir Mehta
Mihir Mehta

Proprietor
M.No : 45370
Place : Ahmedabad
Date : 24/11/2020



For and on behalf of Board of Trustees of
Association for Democratic Reforms

S. Trilochan Sastri
Trustee/s

Place : New Delhi
Date :

ASSOCIATION FOR DEMOCRATIC REFORMS
 FCRA REGISTRATION NO. 041910350
 FOREIGN EXCHANGE A/C INDUSIND BANK A/C. NO : 200001239243
 RECEIPT AND PAYMENT ACCOUNT FOR THE YEAR ENDED MARCH 2020

RECEIPTS	Amount Rs.	Amount Rs.	PAYMENTS	Amount Rs.	Amount Rs.
Opening Balance :					
Cash in Hand	-		Administrative Expenses(Annexure-1)		45,97,464.47
IndusInd Bank A/c 200001239243	61,403.06		Election Watch Expenses(Annexure-2)		153,25,800.50
Hdfc Bank Utilisation A/c 16651450000028	164.31	61,567.37	Fixed Asset Purchased		19,081.00
Investment in FDRs Matured		190,27,106.54	TDS on Interest on FDRs		42,695.99
Interest on Bank FDR(Gross)		4,24,290.21			
Saving Bank Interest		51.00	Closing Balances:-		
Sale of Old Assets		18,250.00	Cash in Hand	550.00	
TDS Refund received		2,54,127.39	IndusInd Bank A/c 200001239243	58,403.06	
			Hdfc Bank Utilisation A/c 16651450000028	505.49	59,458.55
Decrease in Advances during the year		2,28,776.00			
Increase in Liabilities during the year		30,332.00			
		200,44,500.51			200,44,500.51

For Mihir Mehta & Co.
Chartered Accountants

Mihir Mehta
Proprietor
M.No : 45370

Place : Ahmedabad
Date : 24.11.2020



For and on behalf of trustees of
Association for Democratic Reforms

S. Trilochan Sastri 
Trustee/s

Place : New Delhi
Date :

ASSOCIATION FOR DEMOCRATIC REFORMS
FOREIGN EXCHANGE ACCOUNT
ANNEXURES TO RECEIPT & PAYMENT ACCOUNT - 2019-20

Annexure-1- Administrative Expenses

Particulars	Amount (in Rs.)	Amount (in Rs.)
Staff Salary & Benefits		
Salary Exp	24,37,886.00	
Employer's Contribution to Provident Fund	4,57,003.00	
PF Admin Charges	35,393.00	
Staff Health Insurance-Admin	20,142.00	
Staff Personal Accident Insurance	33,470.00	
Staff Recruitment/Training & Capacity Building	19,393.00	
Staff Term Insurance-Admin	24,742.00	
Staff Welfare Exp	17,144.00	30,45,173.00
Bank Charges	902.74	
Books & Periodicals Exp	33,599.00	
Computer Exp	77,494.00	
Electricity Exp	330.00	
Entertainment Exp	6,370.00	
Insurance Exp - Fixed Assets	10,206.00	
Internet Exp	5,303.00	
Legal & Professional Fees	1,02,042.00	
Office General Administrative Exp	2,66,725.00	
Office Rent Exp-T-95,C.L. House, New Delhi	9,24,077.73	
Stationery & Printing Exp	85,818.00	
Telephone Exp	7,692.00	
Travel & Conveyance Exp-Others	31,732.00	15,52,291.47
GRAND TOTAL(Rs.)		45,97,464.47

Annexure-2- Election Watch Activities Exp

Particulars	Amount (in Rs.)	Amount (in Rs.)
Staff Salary & Benefits		
Salary Exp	66,94,223.00	
Staff Health Insurance-Projects	41,744.00	
Staff Term Insurance-Projects	89,656.00	68,25,623.00
Accommodation to Participants/Resource Person	578.00	
All India Voters Survey	49,49,640.00	
Annual National Conference 2019-Lucknow	66,150.00	
Communication & Courier Exp	1,00,081.84	
Data Entry & Job Work Exp	9,22,057.00	
Documentation & Copying Exp	9,174.00	
Food/ Per Diem-Participants & Resource Person	2,628.00	
Grant Exp - Loksabha Election - Jharkhand	2,33,577.00	
Grant Exp. - Loksabha Election, U.P.	8,94,045.00	
Grant Exp - Loksabha Election, West Bengal	4,00,000.00	
Grant Exp - Odisha Loksabha /MLA Election	3,50,000.00	
Honorarium - Resource Person	1,15,000.00	
Publication & Dissemination Exp	1,50,486.66	
Stipend & Apprenticeship Exp	47,100.00	
Travel & Conveyance Exp - Participants	1,38,080.00	
Venue/Workshop/Conference Exp	30,020.00	
Voting Awareness Program Exp.	91,560.00	85,00,177.50
GRAND TOTAL(Rs.)		153,25,800.50



S. Trilochan Sastri

J. Schuster